



Defense Contract Review & Flowdown Kit (DFARS)

Contract review checklist and clause flowdown matrix for defense subcontracts.

What's inside

File	What it is / how to use it
01_DFARS_Contract_Review_Workbook.xlsx	Clause flowdown matrix and contract review log with flags.
02_Contract_Review_Checklist.docx	Checklist before accepting a defense order.
03_Supplier_Flowdown_Letter.docx	Letter template to flow clauses to suppliers.

Templates, not legal advice. Public regulation text (e.g., 21 CFR, EU 2017/745, CDC/OSHA guidance) is summarized with sources named. ISO, IEC and AAMI standards are copyrighted; this kit paraphrases and cites clause numbers only, so buy the standards from their publishers. Confirm current requirements for your market, and use qualified regulatory support for submissions and compliance decisions.

About the author

Built by Matt Norman, US Navy veteran and former SpaceX Falcon 9 quality inspector and QA supervisor. (Not affiliated with or endorsed by SpaceX.) Norman Quality Tools is Veteran-Owned & Operated. Contains no SpaceX, government, or customer proprietary information; all example data is made up.

License

One company license: use and edit at all sites of the purchasing company. Do not resell or redistribute. Works with Word/Excel 2016+, Microsoft 365, LibreOffice; no macros. Norman Quality Tools (Veteran-Owned & Operated), 600 W Santa Ana Blvd, Ste 114-A3064, Santa Ana, CA 92701. Support: normanqualitytools.com/support.html

Defense Contract Review & Flowdown Kit (DFARS) v1, Rev A (2026-10). Independent guidance. Not affiliated with or endorsed by SAE International, IAQG, ESD Association, the U.S. Department of Defense, ISO, SAE International, IAQG, ISO, or any current or former employer of the author. Standard clause numbers are for navigation only; buy standards from their publishers. Not legal advice; does not guarantee certification or approval. Templates, not legal advice. © 2026 Norman Quality Tools. All rights reserved. Licensed for use within the purchasing company; do not resell or redistribute.

Contract & PO Review Checklist

Defense Contract Review & Flowdown Kit (DFARS) - Document 02 - Rev A (2026-10)

Contract / PO		Customer	
Reviewer		Date	

Check	Y/N	Note
Drawings/specs at correct revision		
Quality clauses (AS9100, FAI, source inspection, GIDEP)		
Specialty metals / domestic source		
Export controlled (ITAR/EAR)		
DFARS 7012 / CMMC level required		
IUID marking		
Counterfeit parts clauses		
Delivery and capacity confirmed		

Role	Name	Signature	Date
Contracts			
Quality			

Template, not regulatory advice. Standards cited by clause number only; buy them from the publisher.