



Customer-Specific Requirements & Layered Process Audit Kit

Track every OEM's CSRs and run layered process audits with completion and finding flags.

What's inside

File	What it is / how to use it
01_CSR_LPA_Workbook.xlsx	CSR matrix, LPA schedule, results and findings log.
02_LPA_Checklist.docx	Editable question set.
03_LPA_Procedure.docx	Procedure template.

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About the author

Built by Matt Norman, US Navy veteran and former SpaceX Falcon 9 quality inspector and QA supervisor. (Not affiliated with or endorsed by SpaceX.) Norman Quality Tools is Veteran-Owned & Operated. Contains no SpaceX, government, or customer proprietary information; all example data is made up.

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Layered Process Audit Checklist

Customer-Specific Requirements & Layered Process Audit Kit - Document 02 - Rev A (2026-10)

Area / line		Layer	
Auditor		Date	

#	Question (edit to your process)	Y/N	Note
1	Current work instruction posted and followed?		
2	Control plan checks done at the right frequency and recorded?		
3	Gauges calibrated and verified at start of shift?		
4	Error-proofing verified this shift?		
5	Nonconforming parts identified and segregated?		
6	First-piece approval done after setup?		
7	Operator trained on this station (matrix)?		
8	5S and FOD conditions OK?		
9	Reaction plan known by operator (ask)?		
10	Last LPA findings closed?		

Role	Name	Signature	Date
Auditor			

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